

**GENERAL MEETING OF THE BOARD OF DIRECTORS  
OF THE  
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

**RESOLUTION NO. 07-23**

WHEREAS, the Central Texas Regional Mobility Authority ("CTRMA") was created pursuant to the request of Travis and Williamson Counties and in accordance with provisions of the Transportation Code and the petition and approval process established in 43 Tex. Admin. Code § 26.01, *et seq.* (the "RMA Rules"); and

WHEREAS, the Board of Directors of the CTRMA has been constituted in accordance with the Transportation Code and the RMA Rules; and

WHEREAS, in Resolution No. 04-19, dated May 5, 2004, the Board of Directors approved participation in the Texas County & District Retirement System ("TCDRS") to provide benefits to CTRMA employees under the Central Texas Regional Mobility Authority TCDRS Plan; and


WHEREAS, the CTRMA has previously provided life insurance benefits to its eligible employees through a program administered by Fort Dearborn Life Insurance; and

WHEREAS, staff has determined that the optional group term life insurance program administered by TCDRS offers more efficient and beneficial terms for CTRMA employees as those terms are reflected on Attachment "A" attached hereto.


NOW THEREFORE, BE IT RESOLVED, that the Board of Directors authorizes the participation of the CTRMA in the optional group term life insurance program administered by TCDRS and authorizes the Executive Director and staff to execute and deliver the documentation necessary to provide for such participation in accordance with the terms attached hereto as Attachment "A" and take such further action as is required to fulfill the requirements of TCDRS regarding the same.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 30th day of May, 2007.

Submitted and reviewed by:

  
\_\_\_\_\_  
Tom Nielson  
General Counsel for the Central  
Texas Regional Mobility Authority

Approved:

  
\_\_\_\_\_  
Lowell Lebermann  
Vice-Chairman, Board of Directors  
Resolution Number 07-23  
Date Passed 05/30/07

**ATTACHMENT "A"**  
**To**  
**Resolution No. 07-23**  
**Summary of Terms of TCDRS**  
**Optional Group Term Life Insurance**  
**Program**



# OPTIONAL GROUP TERM LIFE

*Think of Optional Group Term Life as a low-cost way to help your employees gain some peace-of-mind. Through Optional Group Term Life insurance coverage, your active or retired employees can provide a little extra security for their loved ones in the event of their death. Administered by TCDRS, Optional Group Term Life insurance is an extra benefit you can offer in addition to your county or district retirement plan. Participation is purely voluntary.*

## WHO CAN BE COVERED?

It's up to you. If you choose to offer our life-insurance coverage, you can cover current employees in an "active-only" plan. Or you can extend coverage to retirees, in what's called an "active-plus-retiree" plan.

## HOW DOES IT WORK?

Participants enroll in the program and designate a beneficiary. This can be a different person than the one designated for retirement benefits, although the participant will need to submit a completed Optional Group Term Life Beneficiary Designation form.

Upon the participants' death, the following benefits apply:

### **Active-only plan:**

*The beneficiary is eligible for a one-time payment equal to the active employee's current annual compensation.*

### **Active-plus-retiree plan:**

*Beneficiaries of active employees receive the coverage outlined above. Beneficiaries of participating retirees receive a lump-sum benefit of \$5,000.*

Note: Most beneficiary payments are not subject to federal income tax.

## UNDERSTANDING PREMIUMS AND COSTS

Participating counties and districts use monthly premiums to fund the program. Our coverage is very competitively priced. Rates are set annually, according to the demographic makeup of your workforce. For current rates, call your TCDRS Communications Representative at 800-823-7782.

Premiums are paid into the Optional Group Term Life fund, which distributes all payments to beneficiaries. Here at TCDRS, the funds' assets are managed jointly with TCDRS pension investments. However, both funds are accounted for separately and their individual performances do not impact or place obligations upon the other.

## IRS ISSUES

The IRS does consider a portion of any insurance premiums paid on employees' behalf to be taxable income — but only if the insurance face value exceeds \$50,000.

## A FEW SPECIAL CIRCUMSTANCES

Sometimes a participating current employee becomes unable to work due to illness or injury, or dies while absent under the Family Medical Leave Act. In such cases, coverage may be extended up to two years from the employee's last TCDRS deposit.

In the case of the death of participating retirees who have had multiple TCDRS employers, the beneficiary receives \$5,000 from each former employer who provided this coverage to the retiree.

## HOW TO PARTICIPATE

First, contact your TCDRS Communications Representative. He or she will provide your rates and walk you through the entire process, making sure you have all of the appropriate forms.

### **Enrollment**

*Enrolling your participants is simple, and you can do it at any time of the year. Your commissioners court or board of directors must approve a resolution or order adopting the program. Then, your participation begins on the first day of the month after we receive the resolution or order.*

### **Making changes**

*You can make changes to your plan — such as extending coverage to include retirees — any time. Please be aware that any changes must also be approved by a resolution or order of your governing body.*

### **Ending participation**

*You may choose to end participation effective Jan. 1 of any year. A resolution or order is not required, but you must provide official notice to TCDRS no later than Nov. 1.*

*Note: If your county or district chooses to suspend life-insurance coverage, the TCDRS Board of Trustees may restrict your ability to re-establish participation in the future.*

We're always happy to answer any questions and help guide you through the process. Feel free to contact us at 800-823-7782 at your convenience.



**AUTHORIZATION PROVIDING FOR PARTICIPATION  
IN THE OPTIONAL GROUP TERM LIFE PROGRAM  
(Revised 2006)**

**TCDRS Employer # \_\_\_\_\_**

On the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the governing board of \_\_\_\_\_ ("the District") was convened in open session. The District's Governing Board has authorized participation in the Optional Group Term Life program administered by the Texas County & District Retirement System ("TCDRS"). The District elected to participate in the Optional Group Term Life Program for the purpose of providing death benefits in the amounts and on the terms provided for in the TCDRS Act for:

(Select one box below to elect coverage)

Active-only plan (Active employees' beneficiaries are eligible for a one-time payment equal to the employee's current annual salary.)

**OR**

Active-plus-retiree plan (Active employees' beneficiaries receive the above coverage, plus retirees' beneficiaries receive a one-time \$5,000 benefit.)

Participation in the Optional Group Term Life program shall be effective on the first day of the month of \_\_\_\_\_ 20\_\_\_\_, or such subsequent date as may be prescribed by the Board of Trustees of the System.

**Certification**

I certify that the foregoing authorization concerning the District's participation in the Optional Group Term Life program truly and accurately reflects the official action taken during a properly posted and noticed meeting on the above date by our Governing Board and such action is recorded in the official minutes.

\_\_\_\_\_  
Presiding Board Officer

Dated: \_\_\_\_\_



**AUTHORIZATION PROVIDING FOR PARTICIPATION  
IN THE OPTIONAL GROUP TERM LIFE PROGRAM  
(Revised 2006)**

TCDRS Employer # \_\_\_\_\_

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equal to the employee's current annual salary.)  
OR  
 Active-plus-retire plan (Active employees' beneficiaries receive the above coverage, plus retirees'  
beneficiaries receive a one-time \$5,000 benefit.)

Participation in the Optional Group Term Life program shall be effective on the first day of the month of  
July 1 2007, or such subsequent date as may be prescribed by the Board of Trustees of the  
System.

**Certification**

I certify that the foregoing authorization concerning the District's participation in the Optional Group Term  
Life program truly and accurately reflects the official action taken during a properly posted and noticed  
meeting on the above date by our Governing Board and such action is recorded in the official minutes.

\_\_\_\_\_  
Presiding Board Officer

Dated 5/30/07

Jun. 11. 2007 10:46AM

CTRMA

No. 2424 P. 1

201 Creech, Suite 650  
North, Texas 78701  
Phone: (512) 255-8778  
Fax: (512) 255-9784

Central Texas Regional  
Mobility Authority (CTRMA)

**FAX**

Cardyn Danette

To: Marissa Alexander From: Caroleyn Alexander  
Fax: 414-4773 Pages: 6 with cover

Phone: \_\_\_\_\_ Date: 6/11/07

Re: Tides - Optional Group Co.

Urgent  For Review  Please Comment  Please Reply

NOTES/COMMENTS:

Marissa - Please sign the last page  
& get back to me: (996-9784) - I am  
sending all of the documents in case  
you need copies. Caroleyn

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**Certification**

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\_\_\_\_\_  
 Presiding Board Officer

Dated: 5/30/07